

## Summer Camp 2026 Policies – Orfe EcoArt Program at Westfield Secondary School

This page applies ONLY to the Summer Camp 2026 hosted at Westfield Secondary School (33 Mallard Rd, North York, ON).

This camp is for students in Grades 1 to 12 only.

These policies do NOT apply to any other Orfe EcoArt Program offerings.

By registering for this camp, you agree to all policies below.

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### 1. Grade Levels

This camp is open to students in Grades 1 through 12 only. No exceptions.

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### 2. Refund & Cancellation Policy

Situation	Refund
Cancel more than one month before camp start date	90% refund (10% fee retained)
Cancel between 2 weeks and one month before camp start date	85% refund (15% fee retained)
Cancel within one week of camp start date	No refund
Your child does not continue the program for any reason	No refund
Orfe dismisses your child due to behaviour (e.g., bullying, aggression, ongoing disruption)	No refund
Camp cancelled due to extenuating circumstances (extreme weather, power failure, school closure, strikes, or other circumstances beyond our control)	No refund
Orfe cancels a camp week due to low enrollment (fewer than 10 campers)	Full refund

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### 3. Low Enrollment Rule

Each camp week requires a minimum of 10 campers. If a camp week is cancelled because fewer than 10 campers have registered, registered families will receive a full refund.

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### 4. Behaviour Policy

Orfe EcoArt Program is committed to a safe, respectful, and inclusive environment.

Unacceptable behaviour includes:

- Bullying (physical, verbal, or social)
- Physical aggression (hitting, kicking, pushing)
- Verbal abuse, threats, or hateful language
- Persistent disruption of camp activities
- Deliberate damage to property

Consequences:

- First incident: Verbal warning and parent/guardian notification
- Second incident: Written warning and behaviour plan
- Serious or repeated incidents: Immediate dismissal from camp without refund

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## 5. Staff-to-Camper Ratios

Grade Level	Ratio
Grades 1–3	1 staff: 8 campers
Grades 4–6	1 staff: 10 campers
Grades 7–8	1 staff: 12 campers
Grades 9–12	1 staff: 15 campers

All staff have completed a Vulnerable Sector Check (within past 6 months), photo ID verification, reference checks, and first aid certification (where applicable).

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## 6. Authorized Pickup & Sign-In/Out

- Sign-in: Parent/guardian must sign child in each morning
- Sign-out: Parent/guardian or authorized individual must sign child out each afternoon
- Authorized pickup: Only individuals listed on the registration form may pick up a child. They must present government-issued photo ID upon request
- Changes to the authorized pickup list must be sent in writing to [orfe@orfeart.com](mailto:orfe@orfeart.com)

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## 7. Emergency Contact & Medical Information

Parents must provide:

- Emergency contact name and phone number (if different from parent)
- Relevant medical conditions (e.g., asthma, severe allergies, diabetes)
- Medications (including dosage and instructions)
- Any other information camp staff should know for safety

This information is kept confidential and used only for safety during camp hours. It is shared with Westfield School staff only as necessary for emergency response.

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#### 8. Assumption of Risk

Participation in camp activities (art projects, indoor/outdoor play, games) involves inherent risks including minor cuts, scrapes, bruises, allergic reactions (if allergies are disclosed), and slips/trips/falls.

By registering, parents voluntarily assume these inherent risks on behalf of their child. This does not waive claims arising from gross negligence or willful misconduct.

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#### 9. Release of Liability & Indemnity (Includes Westfield School)

For this camp only, by registering, the parent/guardian agrees to release, indemnify, defend, and hold harmless:

- Orfe EcoArt Program, its owner, staff, volunteers, contractors, and affiliates
- Westfield Secondary School, its directors, officers, employees, and agents

from all claims, demands, losses, damages, liabilities, costs, and expenses (including reasonable legal fees) arising out of or connected with the child's participation in this camp, to the extent caused by the negligence, breach, or willful misconduct of the Operator or the School.

This indemnity does not apply to claims arising solely from a Party's own gross negligence or willful misconduct where prohibited by Ontario law.

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#### 10. Photography & Media

Parents grant permission for Orfe EcoArt Program to use photos/videos of campers for marketing (website, social media, printed materials). Parents may withdraw consent at any time by emailing [orfe@orfeart.com](mailto:orfe@orfeart.com).

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#### 11. Westfield School Contact Permission

Westfield Secondary School may contact you about school-year programs, open houses, and future camps. You may opt out at any time.

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## 12. Governing Law

These policies are governed by the laws of Ontario, Canada. Any dispute shall be resolved in the courts of Ontario.

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## 13. Contact

For questions: Orfelina Millan Narvaez (Owner, Orfe EcoArt Program)

Email: [orfe@orfeart.com](mailto:orfe@orfeart.com)

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These policies apply only to the Summer Camp 2026 at Westfield Secondary School (Grades 1–12).

For policies governing other [Orfe EcoArt Program](#) offerings, please review our main [Terms and Conditions](#) and [Privacy Policy](#).

Last updated: April 2026